



# ST. VINCENT AND THE GRENADINES

## MARITIME ADMINISTRATION

### CIRCULAR N° YAT 005 - Rev 2

#### PLEASURE (PRIVATE) YACHTS WITH LIMITED CHARTER ALLOWANCE

**TO: YACHTS' OWNERS, SURVEYORS TO FLAG STATE  
ADMINISTRATION AND RECOGNIZED  
ORGANIZATIONS**

**APPLICABLE TO:** Pleasure (private) yachts of less than 500GT

**EFFECTIVE AS FROM:** Date of this Circular

23<sup>rd</sup> October 2017

#### I. GENERAL

1. Pleasure (private) yachts, (referred to as pleasure yachts), of 18 metres up to 500 gross tonnage may be chartered out under certain conditions for twelve (12) weeks / eighty-four (84) days in a calendar year, with a maximum of twelve (12) passengers.
2. Yachts which use a limited charter allowance privilege will be exempt from the requirement to be registered as a commercial yacht.
3. The registered owner or his representative (the Management Company or operator) will have to submit an application for limited charter allowance to this Administration for any yacht which intends to use the limited charter allowance privilege. To ensure timely processing, applications should reach this Administration at least two (2) working days prior to the start date of the charter.

#### II. RESTRICTION ON OPERATIONS

1. Pleasure yachts are NOT permitted to undertake charters in St Vincent and The Grenadines' waters. (This Circular applies to pleasure yachts operating outside St Vincent and The Grenadines' waters.)
2. The Owner and Master should ensure that a limited charter allowance privilege is accepted by the local authorities where the yacht is/will be operating.

#### III. SMALL PLEASURE YACHTS (BELOW 24 METRES IN LOAD LINE LENGTH)

1. Owners of small pleasure yachts who wish to use the limited charter allowance privilege should ensure that their yachts are in compliance with the Safety Code of Practice for Pleasure Yachts. They should also meet with the following requirements of the Safety Code of Practice for Pleasure Yachts Engaged in Commercial Trade, (as amended):
  1. Section 6 - Fire-Fighting Equipment,
  2. Section 7 - Life-Saving Appliances,
  3. Section 8 - Radio Communication Equipment; and
  4. Section 9 - Navigation Equipment.
2. Yachts should be inspected **every five years** by an Authorized Surveyor or Recognized Organization in order to verify the compliance with the above-mentioned requirements.

3. Upon the yacht's successful survey, the Recognized Organization will be authorized to issue an Interim Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for six (6) months. This Administration will issue the permanent Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for five (5) years from the date of survey subject to the annual "Declaration of the Owner" ([www.svg-marad.com](http://www.svg-marad.com)).

4. Upon the yacht's successful survey by an Authorized Surveyor, the Owner should submit a request for a Document of Compliance for Pleasure Yacht with Limited Charter Allowance. This Administration will issue the permanent Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for five (5) years from the date of survey subject to the annual "Declaration of the Owner"

5. The request should include a Survey Report and an Interim Document of Compliance for Pleasure Yacht with Limited Charter Allowance (if applicable).

6. A Minimum Safe Manning Document is not compulsory for small pleasure yachts. However, the Master should hold a Certificate of Competence or licence issued either by his national State or by the State where he has his permanent residence, or recognized by the Administration. His/her Certificate of Competence or licence should be appropriate for the yacht's size and category.

#### **IV. PLEASURE YACHTS OF 24 METRES AND OVER UP TO 500 GT**

1. The Owners, who wish to charter their pleasure yacht of **24 m and above**, in accordance with the limited charter allowance, will have to satisfy additional requirements which are not imposed on yachts which are purely intended for private use.

2. Pleasure yachts of 24 m and above which use a limited charter allowance should be in compliance with the Safety Code of Practice for Pleasure Yachts. They should also meet with the requirements of the Safety Code of Practice for Pleasure Yachts Engaged in Commercial Trade (as amended) for the following:

1. Section 6 - Fire-Fighting Equipment,
2. Section 7 - Life-Saving Appliances,
3. Section 8 - Radio Communication Equipment,
4. Section 9 - Navigation Equipment; and
5. Section 14 - Manning Requirements.

3. A Minimum Safe Manning Document is compulsory for yachts of 24 m and over. Safe manning requirements should be in accordance with Section 14 of the Safety Code of Practice for Pleasure Yachts Engaged in Commercial Trade.

4. These yachts should be inspected **annually** by an Authorized Surveyor or a Recognized Organization in order to verify the compliance with the above-mentioned requirements.

5. Upon the yacht's successful survey, the Recognized Organization will be authorized to issue an Interim Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for six (6) months. This Administration will issue the permanent Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for five (5) years subject to the annual survey by an Authorized Surveyor or Recognized Organization.

6. Upon the yacht's successful survey by an Authorized Surveyor, the Owner should submit a request for Document of Compliance for Pleasure Yacht with Limited Charter Allowance.

7. The request should include a Survey Report and an Interim Document of Compliance for Pleasure Yacht with Limited Charter Allowance (if applicable).

8. This Administration will issue the permanent Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid for five (5) years if the survey is performed by an Authorized Surveyor or a Recognized Organization.

#### **V. MAINTENANCE OF RECORDS**

1. During the period in which a pleasure yacht is engaged in a limited charter allowance, its status will change from pleasure to commercial operation. This change in status must be fully

documented and verifiable. These records may be examined by a St. Vincent and The Grenadines Surveyor or by a Recognized Organization and may be requested by an attending Port State Control Inspector or any appropriate port official as evidence of compliance with this Circular.

2. Yachts which change status during a calendar year should record such changes in the yacht's Deck Log Book for each period that the yacht is engaged in limited charter or for private use only. It is the Master's and the Owner's responsibility not to exceed the charter allowance of twelve (12) weeks (eighty-four (84) days).

3. The Owner/Master should immediately inform this Administration whenever the yacht is engaged in limited charter i.e. when the yacht enters and terminates the limited charter.

4. The requested certificates and other documentation for pleasure yacht up to 500 GT with or without limited charter allowance are shown in the Annex.

#### **ANNEXES TO THIS CIRCULAR**

- CERTIFICATES AND OTHER DOCUMENTATION REQUIRED FOR PLEASURE YACHT UP TO 500 GT WITH AND WITHOUT LIMITED CHARTER ALLOWANCE
- REPORT OF INSPECTION OF PLEASURE YACHT WITH LIMITED CHARTER ALLOWANCE
- DECLARATION OF THE OWNER OF PLEASURE YACHT (LESS THAN 24 M IN LOAD LINE LENGTH) WITH LIMITED CHARTER ALLOWANCE
- INTERIM DOCUMENT OF COMPLIANCE FOR PLEASURE YACHT WITH LIMITED CHARTER ALLOWANCE

#### Revision History:

REV 1, II.2 (new paragraph added) and V.3 (new paragraph added)

REV 2, Annex, Certificates and other documentation required for Pleasure Yachts up to 500 GT and without limited charter allowance

**CERTIFICATES AND OTHER DOCUMENTATION REQUIRED FOR PLEASURE YACHT UP TO 500 GT WITH AND WITHOUT LIMITED CHARTER ALLOWANCE**

Certificate/Document	Issuing Body	Small Pleasure Yachts below 24 m in Load Line Length		Pleasure Yachts of 24m and over up to 500GT	
		Pleasure Yachts	Pleasure yachts with limited charter allowance	Pleasure Yachts	Pleasure yachts with limited charter allowance
Pleasure Yacht Certificate of Registry	Flag	X	X	X	X
Ship Station Licence	Flag	X	X	X	X
Tonnage Certificate	Flag/RO	X	X	-	-
International Tonnage Certificate	Flag/RO	-	-	X	X
Minimum Safe Manning Document	Flag	-	-	-	X
Pleasure Yacht Document of Compliance	Flag	X	-	X	-
Declaration of the Owner (Pleasure Yacht)	Owner	X	-	-	-
Document of Compliance for Pleasure Yacht with limited Charter Allowance	Flag	-	X	-	X
Declaration of the Owner (Pleasure Yacht with limited Charter Allowance)	Owner	-	X	-	-
International Oil Pollution Prevention Certificate (for yachts of 400GT or over)	RO	X	X	X	X
International Air Pollution Prevention Certificate (for yachts of 400GT or over)	RO	X	X	X	X
International Sewage Pollution Prevention Certificate (for yachts of 400GT or over or yachts less than 400GT carrying more than 15 persons)	RO	X	X	X	X
Garbage Management Plan and Record Book (for yachts of 400GT or more or carrying more than 15 persons)	Owner	X	X	X	X
Statement of Compliance with Antifouling Systems	RO	-	-	X	X
Declaration of Compliance with Antifouling Systems	Owner/ Agent	X	X	-	-
International Ballast Water Management Statement of Compliance (for yachts of 400GT or over). <i>*For other yachts, please refer to the Safety Code of Practice for Pleasure Yachts, Section 16)</i>	RO	-*	-*	X*	X*



**ST. VINCENT AND THE GRENADINES  
MARITIME ADMINISTRATION**

**REPORT OF INSPECTION OF A PLEASURE YACHT WITH  
LIMITED CHARTER ALLOWANCE**

INITIAL

RENEWAL

Yacht's Name :		Official Number:	Year of built:
Yacht's builder:		Material:	
Tonnage length:	GRT/ NRT:	Breadth max:	Mean draft:
Yacht's owner and address:			
Surveyor's name:		Accredited by SVG: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Place of Survey:		On rest yard <input type="checkbox"/>	Afloat <input type="checkbox"/>
Survey started on: (dd/mm/yy)		Survey completed on: (dd/mm/yy)	

**A. HULL AND EQUIPMENT (REFER TO SAFETY CODE OF PRACTICE FOR PLEASURE YACHTS)**

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**B. MACHINERY AND ELECTRICAL INSTALLATION (REFER TO SAFETY CODE OF PRACTICE FOR PLEASURE YACHTS)**

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**C. FIRE-FIGHTING EQUIPMENT (REFER TO SAFETY CODE OF PRACTICE FOR PLEASURE YACHTS ENGAGED IN COMMERCIAL TRADE, SECTION 6)**

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D. LIFE-SAVING APPLIANCES (REFER TO SAFETY CODE OF PRACTICE FOR PLEASURE YACHTS ENGAGED IN COMMERCIAL TRADE, SECTION 7)

E. PRACTICE FOR PLEASURE YACHTS ENGAGED IN COMMERCIAL TRADE, SECTION 8 AND 9)

F. ANTI POLLUTION EQUIPMENT (OIL POLLUTION, AIR POLLUTION, SEWAGE, GARBAGE) – if applicable

G. Pleasure yacht of 24 m in Load Line Length and above should comply with the SAFETY CODE OF PRACTICE FOR PLEASURE YACHTS ENGAGED IN COMMERCIAL TRADE, SECTION 14

**\*Describe in detail each discrepancy with the Safety Code of Practice for Pleasure Yachts / Safety Code of Practice for Pleasure Yachts engaged in Commercial Trade as appropriate. Add a separate sheet(s) if necessary**

**A representative number of digital photos should be submitted to the Administration.**

**\*It is hereby confirmed that the above pleasure yacht has been inspected in accordance with the Safety Code of Practice for Pleasure Yachts and the relevant sections of Safety Code of Practice for Pleasure Yachts engaged in Commercial Trade, as appropriate. It is recommended that:**

**A Document of Compliance for Pleasure Yacht with Limited Charter Allowance valid until for \_\_\_\_\_ persons, performing the voyages within \_\_\_\_\_ NM from a safe haven be issued by the Administration**

Date:  
(dd/mm/yy)

Compulsory entry

Surveyor's Signature  
(Print name)

To: St. Vincent and The Grenadines Maritime Administration

**Declaration of the Owner of a Pleasure Yacht (less than 24 m in Load Line Length) with limited Charter Allowance**

Owner/Owner's Representative <i>(Company's Name and Address)</i>	
Yacht's name	
Official Number	
Date of last Initial/Renewal* Survey for the Document of Compliance for Pleasure Yacht With Limited Charter Allowance	

Please be advised that the above-mentioned motor/sailing yacht continues to be maintained in a good and safe operating condition, maintains the level of seaworthiness including sufficient life-saving and fire-fighting equipment on board and overall maintenance for the safety of its crew and passengers and that it has successfully completed its initial/renewal\* survey for the Document of Compliance for Pleasure Yacht With Limited Charter Allowance

Place and date	
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Print name and capacity	Signature

\* Delete as appropriate



ST. VINCENT AND THE GRENADINES

Cert. No.: 10600/27/06/12

INTERIM DOCUMENT OF COMPLIANCE FOR PLEASURE YACHT WITH LIMITED CHARTER ALLOWANCE

Issued under the provision of ST. VINCENT AND THE GRENADINES MARITIME REGULATIONS under the authority of the Government of ST.VINCENT AND THE GRENADINES

Table with 5 columns: NAME OF YACHT, OFFICIAL NUMBER, PORT OF REGISTRY, LENGTH OVERALL, GROSS TONNAGE. Row 1: KINGSTOWN, M

THIS IS TO CERTIFY

- 1. that the yacht has been surveyed in accordance with St. Vincent and The Grenadines Maritime Regulations (as amended)
2. that the yacht has been found to be in compliance with the equivalent requirements of St. Vincent and The Grenadines Safety Code of Practice for Pleasure Yachts Engaged in Commercial Trade (as amended) for the Fire Fighting Equipment, Life saving Appliances, Radio Communication Equipment, Navigation Equipment and Manning Requirements\* and general inspection of Safety Code of Practice for Pleasure Yacht (privately registered).
3. that this Certificate applies to yachts of private registry using the charter allowance of eighty-four (84) days within a calendar year
4. that the total number of persons for which life-saving appliances are provided, is:.....
5. that the following operational limitations apply:
a) a) Within NM from a safe haven
b) Immersion suits for 100% capacity will be carried when operating outside of exempt areas.
c) When engaged in chartering, the yacht will be manned according to the Minimum Safe Manning Certificate\*;

This Certificate is valid until the day of subject to the yacht, its machinery and equipment being efficiently maintained and surveyed in compliance with the Codes (as amended)

Completion date of the surveys on which this certificate is based:.....

Issued at On the day of

The undersigned declares that he is duly authorised by the said Government to issue this Certificate.

\* (compulsory for yachts of 24 m in Load Line Length and above)

The Commissioner for Maritime Affairs

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